



CALIFORNIA

*"Friday Letter"*

To the Board of Directors

September 14, 2012

From: Rick Howard, General Manager

**General Manager/Administration:**

- ✓ We are getting very close to going "Paperless" for our agenda packets. The next two (2) meetings (9/19 and 10/3) will run parallel paper agendas as well as electronic agendas. Beginning October 17<sup>th</sup>, we will no longer provide paper agenda packages. Please bring your iPad to the next meeting and we will be able to address any issues you may have.
- ✓ On Thursday evening, President Steele and I attended the Neumiller and Beardslee Open House at their downtown Stockton office. As the firm has been around for over 100 years, they have collected quite the collection of old photographs and maps depicting the region over those many years. The event was well attended by clients and local business leaders.
- ✓ Calista will be going *ALOHA* on us next week as she and her husband Mark celebrate their 25<sup>th</sup> wedding anniversary. Congratulations Calista and Mark!

**Water and Wastewater Services**

- ✓ At approximately 5:14 a.m. today, the Veolia on-call operator received a low tank level alarm call-out at the Willow Lake WTP. While responding to that call, he received another alarm call-out at 5:40 a.m. of a "very low" tank alarm. Once the storage tanks fall below very low levels, the booster pumps shut down. With no booster pumps, there is significantly reduced water to customers. The Newport WTP (the backup plant) and the booster pumps at Newport failed. Preliminary findings point to a Programmable Logic Controller (PLC) failure. The failure resulted in many residents losing water pressure. The matter was corrected by approximately 6:30 a.m. As a precautionary measure Veolia has notified the Department of Public Health and bacteria samples were taken and sent to the lab. As soon as the situation has completely resolved itself (the reason for the low tank level) I will let you know.

- ✓ This week I met with Gregory Harris, Virgil and Dina to review the project schedule for the Capital Improvement Projects. The schedule carries projects from now through the end of 2014.

### **Financial Services**

- ✓ Finance submitted the first payment request through Deutsche Bank today. The amount was a little over \$200,000. We will provide a monthly summary to the Board at the first meeting of each month summarizing activities of the prior month.

### **Parks and Landscape Services**

- ✓ The Genie Boom Lift arrived this week. It will be put through its paces next week as Palm Tree trimming begins on Newport Drive.



- ✓ As I noted in a separate email earlier in the week, the controller at the Ravenswood Splash Pad has gone out – as in “KAPUT”! A new one is on order and is partially being covered under warranty. The controller should be here in a seven (7) to ten (10) days. In the meantime, the pad will be partially operational with a part of the water features not reliant upon the controller operational.

### **Important Dates**

Upcoming important dates are as follows:

- Lions Club Concert – Discovery Bay Marina – Saturday, September 15, 2012
- 6<sup>th</sup> Annual Joey Graves Memorial Golf Tournament – Discovery Bay Country Club – Monday, September 17, 2012 at 9:00 a.m.
- CSD Regular Board Meeting – Wednesday, September 19, 2012 at 7:00 p.m.